


Enter the name of the county in which you are filing, or have already filed, this case.	<b>STATE OF WISCONSIN, CIRCUIT COURT,</b> _____ <b>COUNTY</b>
Enter the <b>Plaintiff's</b> name.	Plaintiff(s): _____ _____
Enter the <b>Defendant's</b> name.	-VS- Defendant(s): _____ _____
Enter the case number.	<b>Affidavit of Mailing</b>  Case No. _____
<b>After</b> you have mailed the summons and complaint, or other document, you must complete the information to the right.	<b>UNDER OATH, I STATE:</b>  I placed in an envelope a copy of the following documents: <input type="checkbox"/> Authenticated Copy of the Summons and Complaint <input type="checkbox"/> Motion: _____ <input type="checkbox"/> Other: _____
Enter the date [month, day, year] on which you placed the documents in a mailbox, and the name(s) and address(es) of the person to whom you mailed them.	I mailed that envelope with proper postage affixed on [Date] _____ to: Name _____ Address _____ Address _____ City _____ State _____ Zip _____  Name _____ Address _____ Address _____ City _____ State _____ Zip _____

<b>STOP!</b> <b>Take this document to a Notary Public BEFORE you sign it.</b>	
After you have been sworn by a Notary Public, sign and print your name and date the document in front of the Notary Public.	<div style="text-align: center;">           _____          Signature       </div> <div style="text-align: center;">         _____          Print or Type Name       </div> <div style="text-align: center;">         _____          Date       </div>
Have the Notary Public sign, date, and seal the document.	State of _____ County of _____ Subscribed and sworn to before me on _____ _____ Notary Public/Court Official  _____ Name Printed or Typed My commission/term expires: _____

**(SEAL)**